



# **WESTBROOK SCHOOL DEPARTMENT**

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January 7, 2010

Dear Parents and Guardians,

The Westbrook School Department will be instituting the **2 hour delay** procedure on stormy days when travel is expected to improve during the morning commute. In an effort to keep parents well informed about school openings during a 2 hour delay situation, the Westbrook School Department will be using the following schedule for K-8 schools. Parents and students will be notified of the 2 hour delay using the automated Connect Ed phone messaging system and through local media. We hope that by communicating in advance, you will have the opportunity to plan ahead for a 2 hour delay situation.

## **2 Hour Delay Reference Times**

### **Westbrook High School & Westbrook Regional Vocational School**

Start Time: 9:30

*Students can be dropped off starting 9:00 am.*

### **Westbrook Middle School**

Start Time: 9:25

*Students can be dropped off starting 9:00 am.*

### **Congin School**

Start Time: 10:15

*Students can be dropped off starting at 10:00 am.*

### **Canal School**

Start Time: 10:15

*Students can be dropped off starting at 10:00 am.*

### **Prides Corner School**

Pre-K: Canceled for the day

Start Time Grades 1 & 2: 10:35

Start Time Kindergarten: 10:45

*Students in Grades K, 1 & 2 can be dropped off starting at 10:10 am.*

### **Saccarappa School**

Pre-K: Canceled for the day

Start Time Grades 1 & 2: 10:35

Start Time Kindergarten: 10:45

*Students in Grades K, 1 & 2 can be dropped off starting at 10:10 am.*

\*If the **2 hour delay** procedure is used, parents should plan on bus transportation picking students up approximately 2 hours after their regular pick-up time (example: regular bus time 7:40 – 2 Hour delay bus time 9:40).

Breakfast will be available even when there is up to a two hour delay in the start of school.

The Westbrook Recreation Department will not be providing morning care for students on a day when the 2 hour delay procedure is used. If you have any questions or concerns, please contact the building principal for additional details.