

MINUTES OF MEETING

1. **Call to Order** – Chair Edward Symbol called the meeting to order; it was 7:00 pm.
2. **Pledge of Allegiance**
3. **Roll Call** – Chair Edward Symbol, Vice-Chair Maria Dorn, Sue Bearor (via Skype), Mary Hall, Emily Serway, Greg Smith, Alex Stone, Nick Harmon and Superintendent Dr. Reza Namin were present. Glenn Emery had an excused absence.
4. **Adjustments to the Agenda** – There were no adjustments
5. **Approval of Minutes – January 13, 2010**
Motion Mr. Smith moved and Mrs. Serway seconded the motion to approve the minutes from the meeting held on January 13, 2010 as presented.
 - **Vote:** 7 in favor – 0 opposed
6. **Communications / Correspondence**
 - 6.1 **Support Staff Hiring / Resignations**

Support staff / stipend hiring:

 - ❖ **Samuel Nappi** has been hired as the Diving Coach at Westbrook High School and will be paid a stipend of \$1,125.00.

Resignation:

 - ❖ **Andrew McBrady** from the position of Head Swim Coach for 6/7/8 grade boys and girls; effective January 12, 2010.
 - 6.2 **H1N1 and Flue Vaccine Update. Westbrook being praised by the Commissioner for the H1N1 Plan**
 Superintendent Dr. Namin thanked Sandy Hale, principals, school nurses and everyone who was involved in establishing an effective H1N1 plan that was praised by the Commissioner of Education in an enclosed letter.
7. **Public Participation (for agenda items only; 3 minutes per speaker – one time only)**
 Theresa Brackett helped to coordinate the move of the new middle school and had a gift for School Committee.
8. **Student Council / Government Report(s)**
 Bizimana Mporwiki, freshman at Westbrook High School gave a student report.

 Hannah Gowen and Erin Wilson spoke about the VHS course they took last semester. They both took an on line honors biology course that they would not have been able to take due to a schedule conflict.
9. **Superintendent's Report**
 - 9.1 **District Report**
 - A. **Teaching for Understanding Presentation by Peter Lancia and Janet Crawford (5 minutes)** – Peter Lancia spoke about the Teaching for Understanding course that 50 teachers / administrators have been taking this year. This is an online course through Harvard

University that teaches a philosophy of learning for a deeper understanding through engagement, knowledge, skills and learning needs.

- B. Virtual High School Presentation by VHS Students (5 minutes) –**
Given under Student Council / Government Reports
- C. Westbrook School Department Strategic Plan Update –** Chair Edward Symbol announced that School Committee will be meeting on February 6 for a workshop to receive an update on the strategic plan and will focus on creating a direction for the school district and begin an evaluation process on Superintendent Dr. Reza Namin. Chair Symbol noted that the evaluation will include 17 administrators, if School Committee agrees, and will be sent to them directly and completely anonymous.
- D. Chief Financial Planner Search Update.** Named Mary Hall, Gary Rairdon, Ed Symbol. Dr. Namin and the City Manager are the Co-Chairs of the Search Committee (2 minutes) – Superintendent Dr. Namin announced that there were 27 applicants and interviews will begin the first week in February.

- 9.2 School Climate and Culture Report** - Included in the packet
- 9.3 Personnel Report** - Included in the packet
- 9.4 Financial Report** - Included in the packet
- 9.5 Enrollment Report** - Included in the packet

- 10. Chair / Committee Reports –** Mr. Stone reported on the Finance Committee meeting which included an update of the budget review and setting of the budget review schedule and a request to approve administrative time for Spring Harbor.

Motion Mr. Stone moved and Mr. Smith seconded the motion to add **12.10 New Business (Request to add up to five hours per week at \$30 per hour for administrative functions at Spring Harbor - Action Item - Approval).**

- **Vote:** 7 in favor – 0 opposed

- 11. Old Business –** There was no old business.

- 12. New Business**

- 12.1 Administrative / Teaching Nominations**

- 12.2 Request to add 5 more VHS (Virtual High School) students (for a total of 15 students) at \$425 per course – Action Item – Approval**

Motion Mr. Smith moved and Vice-Chair Maria Dorn seconded the motion to add 5 more VHS (Virtual High School) students (for a total of 15 students) at \$425 per course.

Mr. Smith noted that funds for these courses are available through e-rate.

- **Vote:** 7 in favor – 0 opposed

12.3 Request to approve the graduation date of June 9, 2010 at Merrill Auditorium for the Class of 2010 – Action Item – Approval

Motion Mr. Smith moved and Mrs. Hall seconded the motion to approve the graduation date of June 9, 2010 at Merrill Auditorium for the Class of 2010.

• **Vote:** 7 in favor – 0 opposed

12.4 Request to approve a competition trip (more than 150 miles one way) for the Jazz Ensemble to attend the 41st annual Berklee College Jazz Festival, Boston, MA (March 13, 2010) - Action Item - First Approval

12.5 Request to approve a competition trip (more than 150 miles one way) for the Westbrook High School Chorus to attend the Music in the Parks Festival, Agawam, MA (May 1, 2010) - Action Item - First Approval

12.6 Request to approve an overnight competition trip for the boy's & girl's swim / dive team to attend the MPA Invitational Class A State Swim Championship at Bowdoin College, Brunswick, ME (February 15, 2010 - February 16, 2010) - Action Item - First Approval

12.7 Request to approve an overnight experiential trip for 40 Westbrook High School students to attend the Reducing Sexism and Violence Program (R.S.V.P.) in Topsham, ME (March 4, 2010 - March 5, 2010) - Action Item - First Approval

Motion Vice-Chair Maria Dorn moved and Ms. Bearor seconded the motion to approve the trips (12.4 – 12.7) as presented.

• **Vote:** 7 in favor – 0 opposed

12.8 Request to approve the 2010 - 2013 contract for the Director of Teaching and Learning - Action Item - First Approval

12.9 Request to approve the 2010 - 2013 contract for the Director for NCLB, Gifted & Talented, and Professional Development - Action Item - First Approval

Motion Vice-Chair Maria Dorn moved and Mrs. Serway seconded the motion to approve the 2010 – 2013 contract for the Director of Teaching and Learning and the Director for NCLB, Gifted & Talented, and Professional Development.

Mr. Smith explained that these two individuals will no longer be in the administrative collective bargaining agreement but under the Central Office (non-collective bargaining unit) administrative staff. He noted that approving these contracts now would not affect the pending collective bargaining negotiations.

Mr. Stone questioned the language in the contracts that referenced School Committee. Chair Edward Symbol wanted it noted in the minutes that the contract language should only reference the Superintendent.

Superintendent would like to move toward individual administrative contracts with uniform language that is performance based salary.

Mr. Stone was concerned that this may create different contract language which is something School Committee is working to standardize.

Superintendent Dr. Namin explained that the language in these two contracts is the

exact same language as previous Central Office Administrator contracts with the exception of the salary and recommended language change on sick leave.

- **Vote: 4 in favor – Alex Stone and Mary Hall opposed Sue Bearor was not available to vote.**

13. Public Participation (any school related matter; 3 minutes per speaker; one time only)

There was no public participation.

14. Important Dates –

Feb.	6	8:00AM	School Committee Workshop	Westbrook Middle School
Feb.	9	5:30 PM	Policy Committee Meeting	Vocational Conf Room
Feb.	9	6:30 PM	Educational Programs Meeting	Vocational Conf Room
Feb.	10	6:00 PM	Finance Committee Meeting	WHS Principal's Conf. room
Feb.	10	7:00 PM	School Committee Meeting	WHS room #114
Feb.	15		President's Day - No School	
Feb.	15-19		Winter School Vacation - No School	
Feb.	24	2:00 PM	Westbrook Children's Project	Central Office

12.10 Request to add up to five hours per week at \$30 per hour for administrative functions at Spring Harbor - Action Item -Approval

Mr. Stone explained that this is not billable back to the districts and is not tutoring time.

Mr. Smith explained that tutoring is being billed at \$35/ hour which will cover the cost (\$30 / hour) of these administrative services.

Motion Mr. Smith moved and Mr. Stone seconded the motion to approve up to five hours per week at \$30 per hour for administrative functions at Spring Harbor.

- **Vote: 6 in favor – 0 opposed Sue Bearor was not available to vote**

15. Announcements -

Chair Edward Symbol announced that Central Office will begin to send out a weekly calendar to School Committee on Mondays with a list of the week's meetings.

Brian Mazjanis, Principal, Westbrook Middle School announced that they will hold a dance to benefit Haiti.

Marc Gousse, Principal, Westbrook High School announced that the estate of Conrad has established a scholarship \$10,000 in son's name, James Hill.

Mary Hall attended the opening day of new Westbrook Middle School and student dedication. She commended the teachers for the great job they did in preparing their classrooms in a short period of time.

Chair Edward Symbol congratulated senior girl's basketball win last evening (50 – 38) noting that this was the last high school game they played.

16. Request to enter into executive session to discuss collective bargaining pursuant to M.R.S.A. § 405 – Action Item – Approval

- Motion** Vice-Chair Maria Dorn moved and Mrs. Serway seconded the motion to enter into executive session to discuss collective bargaining pursuant to M.R.S.A. § 405 and adjourn directly from the executive session. The meeting will include School Committee members present, Superintendent Dr. Reza Namin and Tyler Dunphy; it was 7:40 PM.
- **Vote:** 6 in favor – 0 opposed Ms. Bearor was not available to vote

17. Adjournment