

## MINUTES OF MEETING

---

1. **Call to Order** - Chair Greg Smith called the meeting to order; it was 7:00 pm.
2. **Pledge of Allegiance**
3. **Roll Call** - Chair Greg Smith, Vice-Chair Colleen Hilton, Sue Bearor, Maria Dorn, Mary Hall (arrived at 6:40 PM), Alex Stone, Edward Symbol, Nick Harmon (arrived at 7:15 PM) and Superintendent Dr. Reza Namin were present.
4. **ADJUSTMENTS TO THE AGENDA -**

- REMOVE** 5. Request to adjourn to executive session, for a discussion on officials, appointees and / or employees, pursuant to M.R.S.A. §405 (6) (A)
- Motion** Mr. Symbol moved and Ms. Dorn seconded the motion to remove item 5 from the agenda.
- **Vote:** 6 in favor - 0 opposed

- REMOVE** 13.1 Administrative / Teaching Nominations - School Committee had given the authority to the Superintendent to hire new staff over the summer and requested that he bring a list of those new hires to the next regular meeting.

Removed

5. **Request to adjourn to executive session, for a discussion on officials, appointees and/or employees, pursuant to M.R.S.A. §405 (6) (A) - Action Item - Approval**

**Mrs. Hall arrived at 6:40 PM**

6. **APPROVAL OF MINUTES:**
- Motion** Vice-Chair Colleen Hilton moved and Ms. Dorn seconded the motion to approve the minutes of June 17, 2009 with the change to the end time of the meeting to 8:30 PM.
- **Vote:** 6 in favor - 0 opposed Mrs. Hall abstained

7. **COMMUNICATIONS:**

7.1 **2009 - 2010 School Committee meeting dates**

School Committee approved the dates and asked Superintendent Dr. Namin to communicate with the Board of Zoning and Codes to identify another space to accommodate their meetings as Room 114 is scheduled for School Committee meetings.

Superintendent Dr. Namin reported the following support staff hirings:

- ❖ **Vickie Hebert** has been hired as the Emergency Aide at Canal School and will be paid a stipend of \$1,000.00.
- ❖ **Jen Mains** has been hired for the Art Club at Canal School and will be paid a stipend of \$568.00.
- ❖ **Sandy Beesley** has been hired as the Student Council Advisor at Canal School and will be paid a stipend of \$829.00.
- ❖ **Vickie Hebert** has been hired as the Math Team Advisor at Canal School and will be paid a stipend of \$749.00.

- ❖ **Vickie Hebert** has been hired for Floor Hockey at Canal School and will be paid a stipend of \$407.00.
- ❖ **Vickie Hebert** has been hired for Soccer at Canal School and will be paid a stipend of \$407.00.
- ❖ **Gail McVetty** has been hired for 3rd Grade Activity at Canal School and will be paid a stipend of \$291.00.
- ❖ **Gail McVetty** has been hired for the Homework Club at Canal School and will be paid a stipend of \$367.00.
- ❖ **Katie Hasson** has been hired for the Homework Club at Canal School and will be paid a stipend of \$367.00.
- ❖ **Beth Skotarczak** has been hired for the Homework Club at Canal School and will be paid a stipend of \$367.00.
- ❖ **Olga LaPlante** has been hired for the Homework Club at Canal School and will be paid a stipend of \$367.00.
- ❖ **Alicia Beckwith** and **Gail McVetty** have been hired for the Yearbook at Canal School and will share a stipend of \$915.00.
- ❖ **Craig Aham** has been hired as the Emergency Aide at Congin School and will be paid a stipend of \$1,000.00.
- ❖ **Crystal Card** has been hired for Student Council at Congin School and will be paid a stipend of \$709.00.
- ❖ **Mary Ellen Doherty** has been hired for Math Team at Congin School and will be paid a stipend of \$709.00.
- ❖ **Cheryl Crouse** has been hired for ½ Yearbook at Congin School and will be paid a stipend of \$458.00.
- ❖ **Amy Doughty** has been hired for ½ Yearbook at Congin School and will be paid a stipend of \$458.00.
- ❖ **Kathryn Brunelle** has been hired for Press Club at Congin School and will be paid a stipend of \$749.00.
- ❖ **Katie Ford** has been hired as the Emergency Aide at Prides Corner School and will be paid a stipend of \$1,000.00.
- ❖ **Chris Slader** has been hired as the Emergency Aide at Saccarappa School and will be paid a stipend of \$1,000.00.
- ❖ **Bridgitte Ochsner** has been hired as the Summer Academy Physical / Earth Science teacher at Westbrook High School and will be paid \$25 per hour.
- ❖ **Jonathan Whitehead** has been hired as the Summer Academy Physical / Earth Science teacher at Westbrook High School and will be paid \$25 per hour.

- ❖ **Cynthia Rice** has been hired for Natural Helpers at Westbrook High School and will be paid \$995.00.
- ❖ **Bradley Snow** has been hired for Spanish Club at Westbrook High School and will be paid \$684.00.
- ❖ **Timothy Gillis** has been hired for Student Council at Westbrook High School and will be paid \$1,484.00.
- ❖ **Richard Solomon** has been hired for Sock 'n Buskin at Westbrook High School and will be paid \$5,612.50.
- ❖ **Richard Solomon** has been hired for Drama Sets and Lights at Westbrook High School and will be paid \$1,360.00.
- ❖ **Bruce Dyer** has been hired as a volunteer for Interact at Westbrook High School.
- ❖ **Bruce Dyer** has been hired as a volunteer for Turning The Tide at Westbrook High School.
- ❖ **Timothy Gillis** has been hired for Chess Club at Westbrook High School and will be paid \$1,062.50.
- ❖ **Kelly Larson-Brunner** has been hired for Key Club at Westbrook High School and will be paid \$1,263.00.
- ❖ **Jonathan Whitehead** has been hired for Pi-Cone Math at Westbrook High School and will be paid \$1,550.00.
- ❖ **Emily Keniston** has been hired for Co-Civil Rights Team at Westbrook High School and will be paid \$842.50.
- ❖ **Deborah Springel** has been hired for Co-Civil Rights Team at Westbrook High School and will be paid \$842.50.
- ❖ **Jennifer Willette** has been hired for Environthon at Westbrook High School and will be paid \$1,425.00.
- ❖ **Shannon Belt** has been hired for Trail Blazers at Westbrook High School and will be paid \$872.50.
- ❖ **Brian Davis** has been hired for Trail Blazers at Westbrook High School and will be paid \$872.50.
- ❖ **Emily Keniston** has been hired for Model United Nations at Westbrook High School and will be paid \$550.00.
- ❖ **Nicole Willard** has been hired for Model United Nations at Westbrook High School and will be paid \$550.00.
- ❖ **Michelle Fournier** has been hired for French Club at Westbrook High School and will be paid \$367.00.
- ❖ **Timothy Gillis** has been hired for Class Advisor Grade 9 at Westbrook High School and will be paid \$500.00.

- ❖ **Ryan Hutchins** has been hired for Class Advisor Grade 10 at Westbrook High School and will be paid \$500.00.
- ❖ **Deborah Springel** has been hired for Class Advisor Grade 12 at Westbrook High School and will be paid \$500.00.
- ❖ **Cari Sbardella** has been hired for Graduation Advisor at Westbrook High School and will be paid \$802.00.
- ❖ **Katherine Bailey** has been hired for Co-Peer Mentor at Westbrook High School and will be paid \$615.00.
- ❖ **Rachel Dunbar** has been hired for Co-Peer Mentor at Westbrook High School and will be paid \$615.00.
- ❖ **Jeffery Guerette** has been hired as a volunteer for History Savers Club at Westbrook High School.
- ❖ **Jennifer Mull** has been hired for Yearbook at Westbrook High School and will be paid \$2,703.00.
- ❖ **Eric Wales** has been hired for Golf at Westbrook High School and will be paid \$2,725.00.
- ❖ **Travis McCutcheon** has been hired for Intramurals at Wescott Junior High School and will be paid \$2,250.00.
- ❖ **Keith Anctil** has been hired for Drama at Wescott Junior High School and will be paid a stipend of \$2,871.00.
- ❖ **Collette Gagnon** has been hired for the Yearbook at Wescott Junior High School and will be paid \$1,818.00.
- ❖ **Suzanne Ray** has been hired for Student Council at Wescott Junior High School and will be paid \$1,424.00.
- ❖ **Travis McCutcheon** has been hired for the Gaming Club at Wescott Junior High School and will be paid \$516.00.
- ❖ **Steve Moulen** has been hired for the Science Club at Wescott Junior High School and will be paid \$516.00.
- ❖ **Nola Urban** has been hired for Math Team at Wescott Junior High School and will be paid \$1,837.50.
- ❖ **Christine Latini** has been hired for 6th/7th Grade Field Hockey at Wescott Junior High School and will be paid \$2,000.00.
- ❖ **Charles Miller** has been hired for 6th/7th Grade Boys Soccer at Wescott Junior High School and will be paid \$2,325.00.
- ❖ **Al Hardy** has been hired for 6/7/8 B/G Cross Country at Wescott Junior High School and will be paid \$1,162.50.

- ❖ **Sarah Bouchard** has been hired for 6/7/8 B/G Cross Country at Wescott Junior High School and will be paid \$1,037.50.
- ❖ **Amy Vachon** has been hired for 8th Grade Field Hockey at Wescott Junior High School and will be paid a stipend of \$2,362.50.
- ❖ **Travis McCutcheon** has been hired for 8<sup>th</sup> Grade Boys Soccer at Wescott Junior High School and will be paid \$2,487.50.
- ❖ **Stephen Weaver** has been hired as the Assistant Athletic Director at Wescott Junior High School and will be paid \$9,312.50.
- ❖ **Benjamin Guerette** has been hired for 8th Grade Boys Basketball at Wescott Junior High School and will be paid \$2,887.50.
- ❖ **Travis McCutcheon** has been hired for 6/7/8 Head Indoor Track Boys / Girls at Wescott Junior High School and will be paid \$2,587.50.
- ❖ **Andrew McBrady** has been hired for 6/7/8 Head Swimming Boys / Girls at Wescott Junior High School and will be paid \$2,462.50.
- ❖ **Katelyn Foley** has been hired for 6/7/8 Assistant Swimming Boys / Girls at Wescott Junior High School and will be paid \$1,750.00.
- ❖ **Michael McCarthy** has been hired for 6/7/8 Head Wrestling at Wescott Junior High School and will be paid \$2,337.50.
- ❖ **Sarah Bouchard** has been hired for 6/7/8 Assistant Indoor Track at Wescott Junior High School and will be paid \$1,750.00.
- ❖ **Sandra Abbott** has been hired for 6<sup>th</sup> Grade A & B Team Leader at Wescott Junior High School and will be paid \$1,524.45 for 5% responsibility and \$2,015.23 for 6 extra days.
- ❖ **Daria McNamara** has been hired for 6<sup>th</sup> Grade C & D Team Leader at Wescott Junior High School and will be paid \$1,219.56 for 4% responsibility and \$1,970.94 for 6 extra days.
- ❖ **Steve Moulen** has been hired for 7<sup>th</sup> Grade A Team Leader at Wescott Junior High School and will be paid \$914.67 for 3% responsibility and \$1,449.48 for 6 extra days.
- ❖ **Mark Karter** has been hired for 7<sup>th</sup> Grade B Team Leader at Wescott Junior High School and will be paid \$1,219.56 for 4% responsibility and \$1,892.61 for 6 extra days.
- ❖ **Frank Lynham** has been hired for 8<sup>th</sup> Grade A Team Leader at Wescott Junior High School and will be paid \$914.67 for 3% responsibility and \$1,449.46 for 6 extra days.
- ❖ **Laura Bartlett** has been hired for 8<sup>th</sup> Grade B Team Leader at Wescott Junior High School and will be paid \$1,219.56 for 4% responsibility and \$1,199.57 for 6 extra days.
- ❖ **Marcia Gartley** has been hired for 7<sup>th</sup> & 8<sup>th</sup> Grade Looping Team Leader at Wescott Junior High School and will be paid \$1,219.56 for 4% responsibility and \$1,549.44 for 6 extra days.

- ❖ **Sandra Robinson** has been hired for Special Education Team Leader at Wescott Junior High School and will be paid \$2,744.01 for 9% responsibility and \$1,549.44 for 6 extra days.
- ❖ **Nancy Goan** has been hired for Unified Arts Team Leader at Wescott Junior High School and will be paid \$3,658.68 for 12% responsibility and \$1,978.15 for 6 extra days.
- ❖ **Sandy Beesley** has been hired for the Certification Committee at Canal School and will be paid \$1,524.45.
- ❖ **Andrea Stultz** has been hired for the Certification Committee at Congin School and will be paid \$1,524.45.
- ❖ **Jane Elwell** has been hired for the Certification Committee at Prides Corner School and will be paid \$1,524.45.
- ❖ **Cynthia Mason** has been hired for the Certification Committee at Saccarappa School and will be paid \$1,524.45.
- ❖ **Steve Pomelow** has been hired for the Certification Committee at Wescott Junior High School and will be paid \$1,524.45.
- ❖ **Valentina Raytcheva** has been hired for the Certification Committee at Westbrook High School and will be paid \$1,524.45.
- ❖ **Brenda Dolloff** has been hired for the Certification Committee at Westbrook Regional Vocational Center and will be paid \$1,524.45.
- ❖ **Sandy Beesley** has been hired as Co-Chair for the Certification Committee and will be paid \$1,524.45.
- ❖ **Andrea Stultz** has been hired as Co-Chair for the Certification Committee and will be paid \$1,524.45.
- ❖ **Pam Michaud** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Deb Springel** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Brian Davis** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Jo St. Peter** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Allison Werlock** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Todd Stiles** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Craig Aham** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.

- ❖ **Marcia Gartley** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Martha Parker** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Nancy Goan** has been hired as a teacher mentor and will be paid \$200 for the 2009 - 2010 school year.
- ❖ **Ralph Dean** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Brenda Dolloff** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Peter Wilson** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Fran Audet** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Peter Morton** has been hired as a teacher mentor and will be paid \$550 for the 2009 - 2010 school year.
- ❖ **Katie Hasson** has been hired as the 3rd Grade PLC Facilitator at Canal School and will be paid a stipend of \$750.00.
- ❖ **Angela Pecoraro** has been hired as the 4th Grade PLC Facilitator at Canal School and will be paid a stipend of \$750.00.
- ❖ **Vickie Hebert** has been hired as the 5th Grade PLC Facilitator at Canal School and will be paid a stipend of \$750.00.
- ❖ **Mary-Ellen Doherty** has been hired as the 3rd Grade PLC Facilitator at Congin School and will be paid a stipend of \$750.00.
- ❖ **Dean Wellman** has been hired as the 4th Grade PLC Facilitator at Congin School and will be paid a stipend of \$750.00.
- ❖ **Sharon Trace** has been hired as the 5th Grade PLC Facilitator at Congin School and will be paid a stipend of \$750.00.
- ❖ **Jessica Mayol** has been hired as the Grade 6 Math PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Bill Brassard** has been hired as the Grade 6 Science PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Dana Barrows** has been hired as the Grade 6 Social Studies PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Barbara Lloyd** has been hired as the Grade 7 ELA PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.

- ❖ **Suzanne Ray** has been hired as the Grade 7 Math PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Sue Atwood** has been hired as the Grade 8 ELA PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Laura Bartlett** has been hired as the Grade 8 Math PLC Facilitator at Wescott Junior High School and will be paid a stipend of \$750.
- ❖ **Nancy Sargent** has been hired as the Kindergarten PLC Facilitator at Prides Corner School and will be paid a stipend of \$750.00.
- ❖ **Lisa Bosse** has been hired as the 1st Grade PLC Facilitator at Prides Corner School and will be paid a stipend of \$750.00.
- ❖ **Kellie Hooper-Bressler** has been hired as the 2nd Grade PLC Facilitator at Prides Corner School and will be paid a stipend of \$750.00.
- ❖ **Mary Armstrong** has been hired as the Kindergarten PLC Facilitator at Saccarappa School and will be paid a stipend of \$750.00.
- ❖ **Linda Bois** has been hired as the 1st Grade PLC Facilitator at Saccarappa School and will be paid a stipend of \$750.00.
- ❖ **Darlene Bruns** has been hired for Skills USA at WRVC and will be paid a stipend of \$3,625.00.
- ❖ **Carmela Barton** has been hired for NTHS at WRVC and will be paid a stipend of \$584.00.
- ❖ **Carter Waldren** has been hired for AAA Troubleshooting at WRVC and will be paid a stipend of \$334.00.
- ❖ **Robert Radley** has been hired for DECA at WRVC and will be paid a stipend of \$2,593.00.
- ❖ **Richard Dolloff** has been hired for CDL Truck Driving at WRVC and will be paid a stipend of \$334.00.

Superintendent Dr. Namin reported the following transfers:

- ❖ **Jane Elwell** from the position of Kindergarten Teacher at Prides Corner School to the position of Grade 1 Teacher at Prides Corner School; effective beginning the 2009 - 2010 school year.
- ❖ **Kelli Fogg** from the position of Kindergarten Teacher at Prides Corner School to the position of Special Education Self-Contained Teacher at Saccarappa School; effective beginning the 2009 - 2010 school year.

Superintendent Dr. Namin reported the following resignations:

- ❖ **Joshua Kangas** from the position of Science Teacher at Westbrook High School, Recycling Committee, Grade 10 Class Advisor, JV Boys Lacrosse and JV Boys Soccer; effective May 28, 2009.

- ❖ **Melanie Tilton** from the position of Math Teacher at Westbrook High School; effective at the end of the 2008 - 2009 school year.
- ❖ **William Riley** from the position of Technology Support Technician (school year); effective August 31, 2009.

Superintendent Dr. Namin reported the following position elimination:

- ❖ **April-Marie Littlefield** from the position of Special Education Ed Tech III at Prides Corner School; effective June 19, 2009. This position was funded for the 2008 - 2009 school through the Department of Education with State Agency funds.

Nick Harmon arrived at 7:15PM

8. **PUBLIC PARTICIPATION (for agenda items only; 3 minutes per speaker - one time only)**  
There was no public participation at this time.
9. **Superintendent's Report**
  - 9.1 **District Report**
  - 9.2 **School Climate and Culture Report**
  - 9.3 **Personnel Report**
  - 9.4 **Financial Report**
  - 9.5 **Enrollment Report**

School Committee likes the new superintendent format. Quarterly enrollment and expenditure report financial report what we have spent so far and have left in the budget.

**Motion Vice-Chair Colleen Hilton moved and Ms. Dorn seconded the motion to adopt the Virtual High School as a pilot for up to 10 students.**

Dr. Namin explained that Virtual High School will expand the existing curriculum with 200 more courses ranging from Nuclear Physics to AP Latin. The participation is "Student Only" and cost \$425 per course with all text and resources included. Westbrook School Department will not have to pay for a Site Coordinator. Dr. Namin is a certified Site Coordinator and will act as the District Site Coordinator.

- **Vote: 7 in favor - 0 opposed**

**Motion Vice-Chair Colleen Hilton moved and Ms. Dorn seconded the motion to authorize the Superintendent in seeking RFP for an emergency communication service, not to exceed \$7,000.**

Dr. Namin explained that Westbrook School Department will do an RFP for the Emergency Communication System. The Emergency Communication System will improve and enhance the existing communication with parents, students, staff, and the community.

- **Vote: 7 in favor - 0 opposed**

School Committee the Superintendent to move forward with the Title I plan (attached) as presented. The plan is due to the Department of Education by August 1, 2009.

School Committee agreed to change the Curriculum Standing Committee to Educational Programs as presented by the Superintendent. The remaining standing committees will be reviewed with the plan to develop three major standing committees.

10. **Chair / Committee Reports**
11. **Student Council / Government Report(s)**
12. **Old Business**
13. **New Business**
  - 13.1 **Administrative / Teaching Nominations** - School Committee requested that Superintendent Dr. Namin to report all the new hires at the next School Committee meeting.
    - 13.1.1 **Physical Education Teacher / Wescott Junior High School**
    - 13.1.2 **Social Worker / Wescott Junior High School**
    - 13.1.3 **Electricity Instructor / Westbrook Regional Vocational Center**
    - 13.1.4 **Math Teacher / Westbrook High School**
    - 13.1.5 **Special Education Resource Teacher / Westbrook High School**
    - 13.1.6 **Assistant Principal / Wescott Junior High School**
14. **Public Participation (any school related matter; 3 minutes per speaker; one time only)**
15. **Important Dates**
16. **Announcements**
17. **Adjournment**

**Motion** Vice-Chair Colleen Hilton moved and Ms. Dorn seconded the motion to adjourn; it was 9:20 PM.

- **Vote:** 7 in favor - 0 opposed