

## MINUTES OF MEETING

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1. **Call to Order** - Chair Greg Smith called the meeting to order; it was 7:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call** - Chair Greg Smith, Vice-Chair Colleen Hilton, Sue Bearor, Maria Dorn, Mary Hall, Alex Stone, Edward Symbol, Nick Harmon and Superintendent Dr. Reza Namin were present. Glenn Emery was absent.

4. **ADJUSTMENTS TO THE AGENDA -**

ADD 12. Request to authorize the Superintendent to solicit bids to replace the playground equipment and approve expenditures not to exceed \$22,000 - Action Item - First Approval

MOVED 12.6 Request to enter into executive session to discuss collective bargaining pursuant to M.R.S.A. § 405 - Action Item - Approval

5. **APPROVAL OF MINUTES:**

Motion Mrs. Hall moved and Ms. Dorn seconded the motion to approve the minutes of September 23, 2009 with changes to 10. Student Council Reports and 12.8 to indicate final approval.

• Vote: 7 in favor - 0 opposed

6. **COMMUNICATIONS:**

Superintendent Dr. Namin reported the following support staff hirings:

- ❖ **Stephanie Neales** has been hired as the 21<sup>st</sup> CCLC Youth Development Facilitator. She will be paid \$15.00 per hour. This position is fully funded through the 21st Century Community Learning Center Grant.
- ❖ **Craig Forrest** has been hired as the Emergency Aide at Congin School. He will be paid a stipend of \$1,000 for the 2009 - 2010 school per the latest collective bargaining agreement.
- ❖ **Chris Slader** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Saccarappa. He will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.
- ❖ **Mary Armstrong** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Saccarappa. She will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.
- ❖ **Betsy Shibles** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Prides Corner. She will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.
- ❖ **Mary Jane Chanese** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Prides Corner. She will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.

- ❖ **Amy Vachon** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Westbrook Middle School. She will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.
  - ❖ **Sarah Bouchard** has been hired as a PBIS (Positive Behavioral Intervention and Support) Co-Team Leader at Westbrook Middle School. She will be paid a stipend of \$1,000 for the 2009 - 2010 school. This is federally funded through Title IV funds.
7. **PUBLIC PARTICIPATION (for agenda items only; 3 minutes per speaker - one time only)**  
There was no public participation at this time.
8. **Superintendent's Report**
- 8.1 **District Report**
- 8.1.1 Dr. Victoria Rogers, a pediatrician who has been working with Sandy Hale, School Health Coordinator in the Let's Go! / 5-2-1-0 Goes to School project. Dr. Rogers gave an overview of the childhood problem of obesity and measures that have been implemented in Westbrook to support students in healthy choices. She thanked Jeanne Reilly for her help and creating a healthy approach to school breakfasts and lunches as well as everyone who helped in the creation of the Panda Trail. Heidi Tessler spoke about working specifically with Ms. Hale, administrators, students and parents in Westbrook.

Superintendent Dr. Namin spoke about the on-going changes to the school website which features new components such as a calendar, news, be informed and professional development. He will present an update at the next School Committee meeting.

Superintendent Dr. Namin discussed the AYP status of Westbrook schools. He explained that all of the elementary schools made AYP. There is some work to be done at the middle and high school level. He outlined many of the initiatives in place to improve the areas that are a challenge; including working with Harvard University (Teaching for Understanding), collaboration with the United Way, etc.

Superintendent Dr. Namin announced his community talks. The dates are listed below under important dates and he encouraged parents and community members to come out and discuss what is important to them.

## 8.2 **School Climate and Culture Report**

- 8.2.1 Todd Fields, Director, Westbrook Regional Vocational Center introduced Eben Wintle and Sierra Douglas who spoke about topics ranging from the annual advisory committee dinner to the accreditation process. They announced that 368 students are currently enrolled at Westbrook Regional Vocational Center from 5 primary sending schools and they gave a brief overview all courses.
- 8.2.2 Jon Ross, Director of Alternative Learning and Adult Education introduced Mike Mowatt who spoke about the beginning of the school year for the alternative learning program; Emily Prior spoke about the first activity this year which was a hike up Burnt Meadow Mountain and Michael Palmer from the Westbrook Middle School alternative program spoke about their new location at Canal and their involvement in Jukado and use of their new laptops in the program.
- 8.2.3 Carol Connor, Art Director spoke about the current art staff, their professional development and how they have incorporated that into their curriculum. Ms. Connor spoke about the student art and the awards won by students. She spoke

about the on going De Wolfe Farm Doors project and the collaboration with the Westbrook Historical Society.

- 8.2.4 Phil Rich, Music Director invited School Committee and community members to visit a music class, a musical event or competition. Mr. Rich spoke about the music teachers and the curriculum being taught at each grade level.

**8.3 Personnel Report**

Superintendent Dr. Namin announced that Stacy Alvarez has been named 2009 Maine Technology Leader of the Year Runner Up by the Association of Computer Technology Educators of Maine (ACTEM).

**8.4 Financial Report**

Superintendent Dr. Namin referred to his financial report contained in the School Committee packet.

**8.5 Enrollment Report**

Superintendent Dr. Namin referred to the enrollment report contained in the School Committee packet.

**9. Chair / Committee Reports -**

Mrs. Hall reported on the Transportation Committee meeting. The meeting discussed the ward 5 area and transportation to the new middle school.

Ms. Bearor reminded everyone that the Transportation Committee meetings are open to the public and encouraged parents and community members to attend these meetings.

Ms. Dorn questioned when ward 5 would have information regarding this middle school transportation issue.

Vice-Chair Colleen Hilton asked Mrs. Hall if they were considering doing trial bus runs. Mrs. Hall noted that this issue may result in additional costs to the district if an additional driver / bus were needed.

Superintendent Dr. Namin explained that Penny Esposito, Transportation Director is working with the transportation software to develop an independent route to the middle school. He noted that this would be implemented soon.

Mr. Stone asked that this be brought to the next School Committee meeting.

**10. Student Council / Government Report(s) - There were no reports.**

**11. Old Business -**

- 11.1 Request to approve an overnight experiential trip for student members of the Westbrook Garden Mentoring Program to participate in the Maine Youth Network Conference in Augusta, ME (November 9 - November 10, 2009) Action Item - Final Approval**

- 11.2 Request to approve an overnight competition trip for music students to attend the Jazz All-State Festival at Bangor High School (January 7, 2010 - January 9, 2010) - Action Item - Final Approval**

- 11.3 Request to approve an overnight competition trip for music students to attend the All-State Music Festival at the University of Maine in Orono (May 20, 2010 - May 22, 2010) - Action Item - Final Approval**

11.4 Request to approve an overnight experiential trip for Westbrook High School music students to attend the International Azalea Festival and Parade of Nations in Norfolk and Virginia Beach (April 29, 2010 - May 3, 2010) - Action Item - Final Approval

11.5 Request to approve an overnight experiential trip for Grade 4 and Grade 5 Canal students to travel to Camp Calumet in Ossipee, NH (May 27, 2010 - May 28, 2010) - Action Item - Final Approval

11.6 Request to approve an overnight experiential trip for Westbrook Middle School HEPPLER Club students to attend the Maine Youth Action Network peer leadership conference in Augusta, ME (October 9, 2009 - October 10, 2009) - Action Item - Final Approval

Motion Mrs. Hall moved and Ms. Dorn seconded the motion to approve the experiential trips 11.1 - 11.6 for final approval.

- Vote: 7 in favor - 0 opposed

12. New Business -

12.1 Administrative / Teacher nominations

12.2 Request to approve an overnight experiential trip for Alternative Learning Students to Sebago Lake State Park, Naples, ME (December 10 - 11, 2009) - Action Item - First Approval

12.3 Request to approve an overnight experiential trip for Alternative Learning Students to Cold River Campground, White Mt National Forest, Chatam, NH (January 28 - 29, 2010) - Action Item - First Approval

12.4 Request to approve an overnight experiential trip for Alternative Learning Students to Baxter State Park (March 22 - 26, 2010) - Action Item - First Approval

12.5 Request to approve an overnight experiential trip for Alternative Learning Students to Fort Gorges, Portland, ME (April 29 - 30, 2010) - Action Item - First Approval

Motion Vice-Chair Colleen Hilton moved and Ms. Bearor seconded the motion to approve the experiential trips 12.2 - 12.5 for first approval as presented.

- Vote: 7 in favor - 0 opposed

12.5.1 Request to authorize the Superintendent to solicit bids to replace the playground equipment and approve expenditures not to exceed \$22,000 - Action Item - First Approval

Mr. Stone spoke about the presentation made by Jeremy Ray, Principal, Canal School regarding the necessity to replace the playground at Canal School. Vice-Chair Colleen Hilton questioned who oversees the maintenance of the school playgrounds.

Jeremy Ray, Principal, Canal School spoke about the process used to evaluate the playground equipment each year and noted that the playground equipment has been shut down as a result.

Mr. Symbol noted that it was recognized by the city that the school playgrounds are utilized by the community and they dedicated \$80,000 to the maintenance and up keep of school playgrounds. This would be an opportunity to utilize some of those city funds.

Motion Mr. Stone moved and Ms. Bearor seconded the motion authorize the Superintendent to

**accept proposals for the replacement of the playground equipment at Canal School; all funds should be from outside the general fund, not to exceed \$22,000 and presented to the Finance Committee.**

Chair Greg Smith questioned the use of closed circuit cameras to review any vandalism. Mr. Ray said that the cameras may be moved to get more coverage of that area.

- **Vote: 7 in favor - 0 opposed**

- 13. Public Participation (any school related matter; 3 minutes per speaker; one time only) -**  
Mr. Harmon spoke about Homecoming weekend last week.

**14. Important Dates**

Oct.	5	5:30 PM	Community Talk with the Superintendent	WHS cafeteria
Oct.	5	7:00 PM	Transportation Committee Meeting	Central Office
Oct.	6	5:30 PM	Community Talk with the Superintendent	WMS cafeteria
Oct.	7	6:00 PM	Finance Committee Meeting	Principal's Conf Rm - WHS
Oct.	7	7:00 PM	School Committee Meeting	Room #114 WHS
Oct.	8		Walk Your Kid to School Day	
Oct.	8	5:30 PM	Community Talk with the Superintendent	Prides Corner cafe
Oct.	9		Teacher In-Service Day - No School for Students	
Oct.	12		Columbus Day - No School for Staff & Students	
Oct.	13	5:30 PM	Policy Committee Meeting	Room #114 WHS
Oct.	13	6:30 PM	Educational Programs Committee Meeting	Room #114 WHS
Oct.	14	5:30 PM	Community Talk with the Superintendent	Saccarappa café
Oct.	14	7:00 PM	Community Talk with the Superintendent	Canal cafeteria
Oct.	15	5:30 PM	Community Talk with the Superintendent	Congin cafeteria
Oct.	21		Parent / Teacher Conference - Elementary and Middle School	
Nov.	2		Parent / Teacher Conference - WHS & WRVC	

- 15. Announcements**

**16. Adjournment**

- MOVED 12.6 Request to enter into executive session to discuss collective bargaining pursuant to M.R.S.A. § 405 - Action Item - Approval**

**Motion** Mr. Symbol moved and Mrs. Hall seconded the motion to adjourn to executive session, the session to include School Committee members present and Superintendent Dr. Namin and adjourn directly from the executive session; it was 8:38 PM.

- **Vote: 7 in favor - 0 opposed**