

WESTBROOK SCHOOL DEPARTMENT

117 Stroudwater Street
Westbrook, Maine 04092

Telephone: 207-854-0800

Fax Line: 207-854-0809

E-mail: wsd@westbrookschoools.org

The Westbrook School Committee will hold a regular meeting on Wednesday, December 9, 2009 in room 114 at 7:00 PM.

AGENDA

1. Call to Order: Chair Greg Smith
2. Pledge Allegiance to the Flag
3. Roll Call
4. Adjustments to the Agenda
5. Approval of Minutes - November 18, 2009
6. Communications / Correspondence
7. Public Participation (for agenda items only; 3 minutes per speaker - one time only)
8. Student Council / Government Report(s)
9. Superintendent's Report
 - 9.1 District Report
 - A. Westbrook School Department Strategic Plan Update
 - B. Maine Department of Education and the Federal No Child Left Behind has approved with many praises the Westbrook School Department English Language Learner programs and curriculum.
 - C. NCLB December 3rd Visit
 - D. Canal Playground Project Update
 - E. Spring Harbor Student Tutoring Monthly Report
 - F. Westbrook High School Excellence and Determination Program Newsletter
 - G. H1N1 and Flu Vaccine Update
 - 9.2 School Climate and Culture Report
 - 9.3 Personnel Report
 - 9.4 Financial Report
 - 9.5 Enrollment Report
10. Chair / Committee Reports
11. Old Business
12. New Business
 - 12.1 Administrative / Teaching Nominations
 - 12.1.2 ½ Time Title IA Reading Teacher / Prides Corner School
 - 12.1.2 Title IA Reading and Math Teacher / Congin School
 - 12.1.3 3/5th Title IA Reading Teacher / Canal School
 - 12.2 Request to approve the job description for the Director of Teaching and Learning - Action Item - Approval
 - 12.3 Request to approve the nominee to the position of Director of Teaching and Learning beginning July 1, 2010 - Action Item - Approval
 - 12.4 Request to approve the job description for the Director of NCLB, Gifted & Talented, and Professional Development - Action Item - Approval
 - 12.5 Request to approve the nominee to the position of Director of NCLB, Gifted & Talented, and Professional Development - beginning July 1, 2010 - Action Item - Approval

-
- 12.6 Request to approve the job description for the Director of Operations in Facilities & Transportation - Action Item - Approval
 - 12.7 Request to approve the nominee to the position of Director of Operations in Facilities & Transportation - beginning July 1, 2010 - Action Item - Approval
 - 12.8 Request to approve the Superintendent's request to freeze his salary for the 2010 - 2011 school year and pay him the same salary as paid in the current school year - Action Item - Approval
 - 12.9 Request to approve the Amendment to the Program of Studies Proposal - Action Item - Approval
 - 12.10 Request to enter into executive session to discuss collective bargaining pursuant to M.R.S.A. § 405 - Action Item - Approval
 - 13. Public Participation (any school related matter; 3 minutes per speaker; one time only)
 - 14. Important Dates -

Dec. 8	5:30 PM	Policy Committee Meeting	Vocational Conf Room
Dec. 8	6:30 PM	Educational Programs Meeting	Vocational Conf Room
Dec. 9	6:00 PM	Finance Committee Meeting	WHS Principal's Conf. room
Dec. 9	7:00 PM	School Committee Meeting	WHS room #114
Dec. 19	12:00 PM	Public Dedication of the new Westbrook Middle School	
Dec. 21	10:00 AM	Student Dedication of the new Westbrook Middle School	
Dec. 23		School Vacation - no school through December 31, 2009	
Jan. 4		Classes resume	
Jan. 4	7:30 PM	Inauguration	Performing Arts Center at WMS
 - 15. Announcements
 - 16. Adjournment

WESTBROOK SCHOOL DEPARTMENT
117 Stroudwater Street
Westbrook, Maine 04092

Telephone: 207-854-0800
Fax Line: 207-854-0809
E-Mail: wsd@westbrookschoools.org

To: Westbrook School Committee
From: Dr. Reza Namin, Superintendent of Schools
Date: December 4, 2009
RE: Communications for the December 9, 2009 School Committee meeting

I am reporting the following support staff / stipend hirings:

- ❖ **Casey Cox** has been hired as a volunteer for Varsity Ice Hockey at Westbrook High School.
- ❖ **Amy Kalicky** has been hired as a volunteer for Competition Cheering at Westbrook High School.
- ❖ **Benjamin Guerette** has been hired as the Winter Weight Room Supervisor at Westbrook High School and will be paid a stipend of \$875.
- ❖ **Benjamin Guerette** has been hired as the Winter Weight Room Supervisor at Westbrook High School and will be paid a stipend of \$875.
- ❖ **Jon Delano** has been hired as the B Team Boys Basketball Coach at Westbrook Middle School and will be paid a stipend of \$1,300.
- ❖ **Karl Francis** has been hired as the Early College Coordinator at Westbrook High School and will be paid a stipend of \$2,000.

Nomination Form for
Coaching - WHS - Winter 2009/2010

Westbrook School Department

Submitted by:
Todd Sampson
Athletic Director

<u>Name</u>	<u>Sport/Activity</u>	<u>Dates</u>	<u>Days of Week</u>	<u># of Hours</u>	<u># of Students</u>	<u>Stipend</u>
Casey Cox	Varsity Ice Hockey					Volunteer
Amy Kalicky	Competition Cheering					Volunteer

Dates = Indicates length of regular season.
Tournament and Playoff dates are not included.

School Committee 12-9-2009

Coaching Biographies

Casey Cox is being nominated as a volunteer varsity ice hockey goalie coach. Casey has over 17 years experience as a hockey player. He was the goalie coach at Puckstoppers Goaltending School for four years. Casey is the Golf Pro at Province Lake Golf Course and he resides in Parsonsfield.

Amy Kalicky is being nominated to the position of volunteer assistant competition cheering coach. Amy and her family reside in Westbrook.

Nomination Form for
Coaching - WHS - Winter 2009/2010

Westbrook School Department

Submitted by:
Todd Sampson
Athletic Director

<u>Name</u>	<u>Sport/Activity</u>	<u>Dates</u>	<u>Days of Week</u>	<u># of Hours</u>	<u># of Students</u>	<u>Stipend</u>
Benjamin Guerette	Winter Weight Room Supervisor	11/16-2/28	M-F	9	25	\$ 875.00
Jeffrey Guerette	Winter Weight Room Supervisor	11/16-2/28	M-F	9	25	\$ 875.00

Dates = Indicates length of regular season.
Tournament and Playoff dates are not included.

School Committee 12/9/2009

Nomination Form for
WJHS Winter I
2009 2010

Westbrook School Department

Submitted by:
Todd Sampson
Athletic Director

<u>Name</u>	<u>Sport/Activity</u>	<u>Dates</u>	<u>Days of Week</u>	<u># of Hours</u>	<u># of Students</u>	<u>Stipend</u>
Jon Delano	B Team Boys Basketball	11/2 – 1/8	M-F	15	16	\$ 1,300.00

Dates = Indicates length of regular season.
Tournament and Playoff dates are not included.

School Committee 12/9/2009

WESTBROOK HIGH SCHOOL

Marc Edward Gousse, Principal

125 Stroudwater Street • Westbrook, ME 04092

Telephone: (207) 854-0810

Fax: (207) 854-0812

E-Mail: goussem@westbrookschoosls.org

To: Dr. Reza Namin

From: Marc Edward Gousse

Date: 07 December 2009

Re: WHS Early College Coordinator

I respectfully recommend the following individual for your consideration of nomination to the position of Early College Coordinator at Westbrook High School for the 2009-2010 academic year.

Karl Francis

This position was posted within the district and had one applicant. The stipend is to be paid at the rate of \$2,000. for the entire programmatic responsibility per existing/approved budget funding.

Respectfully submitted,

NEW BUSINESS

12.1 Administrative / Teaching Nominations

- 12.1.1 ½ Time Title IA Reading Teacher / Prides Corner School - Becki Wellman** is nominated for this half time position which is funded through June 30, 2011 by a Title IA Grant. This position was advertised within and on servingschools.org and the school district's website. There were 38 applicants *Ms. Wellman is currently employed as a half-time Title IA teacher at Prides Corner School.*
- 12.1.2 Title IA Reading and Math Teacher / Congin School - Janet Harrison** is nominated for this position which is funded through June 30, 2011 by a Title IA Grant. She will be placed on Step 2 of the Bachelor's + 30 scale per the latest collective bargaining agreement. This position was advertised within and on servingschools.org and the school district's website. There were 38 applicants *Ms. Harrison has a Bachelor's degree in Creative Arts in Therapy from Springfield College. She was a long term substitute teacher at MSAD #57.*
- 12.1.3 3/5th Title IA Reading Teacher / Canal School - Carin Wilson** is nominated for this position which is funded through June 30, 2011 by a Title IA Grant. She will be placed on Step 10 of the Bachelor's scale per the latest collective bargaining agreement. This position was advertised within and on servingschools.org and the school district's website. There were 38 applicants *Ms. Wilson has a Bachelor's degree in Elementary Education from Plymouth State College. She was a Literacy & Math Support Teacher at MSAD #51.*