

### Curriculum Committee

The School Committee shall annually designate two (2) School Committee members to serve on the Curriculum Committee. The School Committee chair shall appoint the member to chair the Curriculum Committee. A quorum shall consist of at least one (1) School Committee member present at a meeting.

The Curriculum Committee shall meet monthly or as needed during the school year with the Curriculum Facilitator and/or Assistant Superintendent for Curriculum, Instruction and Assessment.

The Committee shall:

- Consist of at least:
  - a. Two School Committee members
  - b. One administrator from each grade span & vocational
  - c. One teacher from each school building
  - d. Two parents/community members
  - e. One district-level administrator
  - f. One student volunteer
- Review and provide feedback on global recommended changes to the local curriculum, reflective of minimum state requirements as outlined in the “Parameters for Essential Instruction,” at least every five (5) years and prior to their implementation;
- Review locally proposed instructional requirements in addition to minimum state requirements as outlined in the “Parameters for Essential Instruction” and provide a recommended course of action to the School Committee and/or Policy Committee;
- Review and provide feedback on proposals for substantive changes or additions to a program of study prior to its implementation;
- Review local graduation requirements and, if needed, recommend changes to the Policy Committee and/or the School Committee;
- Provide input and perspective on issues within the areas of curriculum, instruction and assessment in an effort to assist district administrators in a leadership capacity;
- Make recommendations through a process of consensus, subject to final approval by vote of the two School Committee Members;
- Provide the minutes of all Curriculum Committee meetings to the School Committee; and
- Complete other duties as may be designated by the School Committee.

Approved: April 15, 2009